

TRAp CHECKLIST & BUDGET -FORM 2B

Master _____

Date: _____

Apprentice _____

Date: _____

Checklist

For detailed instructions read *How to Apply* (www.arts.idaho.gov/grants/trap.aspx).

All applicants include:

- ☐ the optional survey form (www.arts.idaho.gov/grants/survey_online.aspx) helps us to provide better service
- ☐ an adequately-sized, self-addressed stamped mailer if you want work samples returned
- ☐ application TRAp Form 2
- ☐ work plan TRAp Form 2 A
- ☐ budget and checklist TRAp Form 2 B
- ☐ narrative for master TRAp Form 3
- ☐ narrative for apprentice TRAp Form 4
- ☐ two or three letters of support from community members that describe your artistic contributions to the community and how your art form relates to your community heritage.
- ☐ master's short biography (optional)
- ☐ work samples for master
- ☐ work samples for apprentice

Master and apprentice must both submit samples of their work so the panel can assess its quality. **Applications missing work samples cannot be evaluated for artistic quality and may not be considered for panel review.**

Traditional folk dance and some styles of storytelling involve extensive body language and facial expressions. The various art forms require different types of samples: **Traditional folk craft:** photographs, digital images, slides, and publications (identify and list in a separate sheet). **Music, song, and storytelling:** audio or video tapes or CDs (cue tapes or indicate CD tracks you wish the panel to review). (www.arts.idaho.gov/grants/instructions.aspx#samples).

Budget

Master and Apprentice should create a budget that reflects the needs of the apprenticeship. The total budget request must not exceed **\$2,000**.

DESCRIPTION	COST
Master artist's fee: \$15 per hr. x number of hours (100 hrs. maximum)	
Supplies and materials (Please list specific items. You may use an additional sheet)	
Number of meetings x round trip mileage (50 miles +) x \$.35 = total travel (Travel funds are for travel beyond a 25-mile radius.)	
Total Amount Requested	\$